

COMMERCIAL EXHIBITORS INFORMATION

Reliant Park World Series of Dog Shows

Dates: July 17-22, 2012
Reliant Center, Loop 610 South at Kirby Drive
Houston, Texas 77054

Enclosed are the reservation materials for the 2012 Reliant Park World Series of Dog Shows. Please read carefully as there are changes. **Dog food companies are subject to special rules. Please contact us for this information so we may determine how they apply in your case.**

For 2012, vendors can reserve their space with an early deposit and pay the remaining balance over time. Please refer to the schedule below:

- **First payment of \$100.00 due by January 15, 2012 reserves your space (or better). Deposits are non-refundable. Some spaces are pre-reserved so refer to the booth layout on the website to determine what spaces (s) are available. We will contact you if there is a space conflict.**
- **Second payment of two-thirds (2/3) of the remaining balance due by April 30, 2012.**
- **Final payment due by June 15, 2012.**
- **There will be no refunds after June 15, 2012, unless the space can be resold.**
- **We will accept reservations up to the week of the show, but space requests for late reservations will not be honored.**

The arrangement of the vendor booths is generally the same as used last year. As usual, we will be placing vendors by a priority system that is factored by your history with the show, pre-payment date, size and the date your reservation is paid in full. Last year we had a number of booths in one row, close to the conformation rings. These front directly on the conformation rings. Our long time vendors will be given preference for these spaces but you must reserve early. The remaining vendor booths are placed end on to the conformation rings and the performance rings in our normal layout. We believe that this arrangement will provide very good flow through the vendor area by exhibitors and the public.

Access to the parking areas on Show days will be controlled by hang tag or dashboard permit. The TAN lot behind the building is reserved for vendor's trucks and trailers, motor homes and performance exhibitors. Space is on a first come, first served basis. After move in on Tuesday, only vehicles with in-and-out gate passes will be allowed through the North Stadium Drive Entrance. This is subject to change so please check with us or our web site. Trailers can be left in the Tan Lot without parking credentials in a specific area designated by Vendor Committee. Motor Homes and Campers wanting to stay over night must purchase an Overnight Permit which is also valid for in/out privileges. We cannot purchase overnight permits for you. Parking permit order forms can be found under the Exhibitors page of our web site. **IF YOU ARE NOT PARKED IN YOUR DESIGNATED AREA, YOUR VEHICLE IS SUBJECT TO BE TOWED.**

Watch our web site for further information including these forms: www.reliantdogshows.com

NOTICE TO COMMERCIAL EXHIBITORS

Reliant Park World Series of Dog Shows

SPACE & FEES: Our standard booth is a 10' x 10' area of exhibit space with side and back drapes, 500 Watts of electrical power and 1 (one) sign that designates the space. We DO NOT provide or rent chairs. The fee covers all five days of the shows and we rent on a five day basis only. **If you require more than 500 Watts of power you must notify the committee as there will be a surcharge. ALL BOOTHS WILL BE SURVEYED FOR EXCESS POWER DRAW.**

SETUP ACCESS: Access for vendors is on the rear (north) of the building. Easiest entry is via North Stadium Drive. Access to the building will be by ramp C and/or B, ask at show. Watch for signs. Vendors' entry will be separate from exhibitors. North Stadium Drive is off Old Spanish Trail (O.S.T.) Between Kirby and Fannin. Watch the web site for further information.

Drive in unloading will be available 8:00 am to 8:00 pm Tuesday, July 17, 2012. We will allow access prior to 8:00 am, if the building is ready. **NO DRIVE IN UNLOADING WILL BE ALLOWED ON WEDNESDAY—ALL MUST BE DONE ON TUESDAY.** Vehicles will be staged in the parking lot to allow larger vehicles to unload first. **All vehicles must be removed by 10:00 pm. Absolutely no vehicles may be left in the building overnight. Vehicles will be towed at owner's expense.** Vehicles are allowed to drive in from 8:00 am to 8:00 pm, Tuesday, July 17, 2012. All vehicles must be removed by 10:00 pm unless part of vendor display. Please remove your vehicle from the building after unloading and then complete your detailed setup. This will speed up the entire process. On Sunday, July 22, 2012, booths must be vacated after Best In Show Judging. Vehicles will be allowed into the building at approximately 6:00 pm. There will be no security officers after 6:00 pm on Sunday.

RULES AND RESTRICTIONS:

- **The Vendor Committee will direct Move-In on Tuesday in an orderly manner**
- **You may not display merchandise on the outside of your booth (back or sides).**
- **DO NOT attach anything by any means to the building walls or columns.**
- **A clear space of 5 feet from any building wall or column is mandatory.**
- **Signs, banners, displays, etc. shall not exceed 12' in height, 8' for dog food companies.**
- **NO flashing or rotating lights may be used and NO balloons are permitted in the building.**
- **Displays or sales are not permitted in the parking lot or crating area.**
- **Product giveaways are permitted in your booth area only.**
- **Dog food companies and human food vendors are subject to special restrictions. Please contact the booth committee for a determination of what restrictions apply.**

THE STATE OF TEXAS HAS ISSUED AN ALCOHOLIC BEVERAGE LICENSE TO ARAMARK CO. FOR THIS FACILITY. IT IS A VIOLATION OF STATE LAW TO BRING YOUR OWN ALCOHOLIC BEVERAGES ONTO THESE PREMISES.

SPACE ASSIGNMENTS: We will begin assigning spaces for vendors who did not make a deposit on July 1, 2012. Reservations received after July 1, 2012 will not be given any space preference. **Reservations are not considered firm until all fees are paid.** The committee will assign or change booth locations as it deems necessary. Remaining space will be sold as long as available.

COMMUNICATION: Internet e-mail at reliantvendors@wildblue.net is the preferred method of communication. FAX is the best alternative to the Internet. Arrangements are being made for publication of the booth assignment and information of general interest on our Internet web site: [www.reliantdogshows.com]. Also check Jack Onofrio Dog Shows Internet web site, www.onofrio.com.

SHIPMENTS: Shipment of displays and merchandise may be made to the transportation contractor: Freeman Decorating, 2000 Cavalcade, Houston, TX 77009. Contact them at 713-433-2400 for further information and rates. The Reliant Park will not accept or provide for the receipt, storage, or holding of equipment or materials for Lessee, shipping agents, exhibitors, members or guests. Deliveries made to exhibitors during move-in **MUST** be marked: EVENT: Reliant Park World Series of Dog Shows, 7/17-7/22 2012, BUILDING: RELIANT HALL, EXHIBITOR: (Your name as shown on reservation form). Shipments must be scheduled to arrive no earlier than Tuesday, July 17. RPWSDS will receive packages in your name at your request but will not accept responsibility for the merchandise.

EXCLUSIVITY: The Reliant Park World Series of Dog Shows generally does not grant product exclusivity, except as contracted to the major sponsor.

CANCELLATION DEADLINE: The deadline for cancellations is June 15, 2012. There will be no refunds after June 15, unless the space can be resold. \$50.00 may be retained as a processing fee for cancellations prior to deadline.

TEXAS STATE SALES AND USE TAX PERMIT is required of all vendors. The Texas Comptroller of Public Accounts (www.window.state.tx.us) can be reached at 713-777-1881.

Air Conditioning: No air conditioning until vehicles are removed at 10 PM on Tuesday, July 17.

BOOTH CHAIRMAN:

Gary R. Bates
26049 W FM 1097 RD
Montgomery, TX 77356-6514
Voice: 800-471-0023
Cell: 713 501-6921
E-mail: reliantvendors@wildblue.net
Fax: 936 597-5121

**RELIANT PARK WORLD SERIES OF DOG SHOWS
BOOTH SPACE RESERVATION REQUEST
July 17-22, 2012**

Please Print.

COMPANY: _____

SIGN: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT NAME: _____

TELEPHONE: (____) _____ FAX: (____) _____

INTERNET/E-MAIL: _____ (PLEASE PRINT)

PRODUCTS- Be specific so you are not placed by a vendor selling similar products – may use backside –

ITEM	UNIT COST	QTY.	TOTAL
Space @ 10 x 10	\$650.00		
Table	\$10.00		
Exterior Corner	\$50.00		
Interior Corner	\$30.00		
Parking Pass	\$48.00		
Power @ 500 Watts/5 Amps	No charge		
Power @ 1,550 Watts/15 Amps	\$100.00		
Power @ 2,000 Watts/20 Amps	\$205.00		
TOTAL			

Make checks payable to Reliant Park World Series of Dog Shows or RPWSDS.

To pay by credit card: Amex Visa MasterCard

Card Number: _____ Exp. Date _____

Card Holder Name: _____

Card Billing Address: _____ Zip _____

Card Holder Signature: _____

CONDITIONS: The Booth Committee will make space assignments. Priority for placement is based in part upon date of receipt of payment in full. DEADLINE FOR CANCELLATION IS JUNE 15, 2012.

No refunds for cancellations after that date. Reservations are not firm until paid in full!

I agree to the publication of company/trade name in internet or print media of the RPWSDS. Yes No.

I agree to the inclusion of my contact information in addition to the above Yes No.

Signature: _____

**MAIL TO: Reliant Park World Series of Dog Shows
c/o Gary R. Bates, 26049 W FM 1097 Rd, Montgomery, TX 77356-6514**